



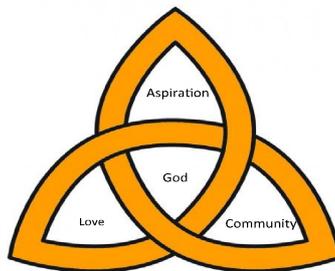
# Charging Policy

## Vision

Our vision is that children are nurtured to love learning, love one another and love God.

***'Love learning, love one another, love God.'***

Love the Lord your God with all your heart, soul, mind and strength and love your neighbour as yourself (Mark 12)



## Pupils' Voice

Trips have to be paid for and the school can't afford to pay for all the trips so the parents should be asked to pay. If the parents can't afford to pay then the cost should be split with the school. Parents should try to pay. If the trip is really important and the parents can't pay then the school should pay most of it and the parents should pay what they can.

Policy drafted by: Alison Bateman

Date: Spring 2020

Review: Spring 2023

## Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. However we do ask for voluntary contributions towards the cost of trips and swimming lessons.

## Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents/carers to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent or carer wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school or PTA pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents/carers. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips;
- musical events

## Non-residential and residential visits

A charge will be made for all non-residential activities that take place more than 50% outside school hours, where the child's participation has been agreed by their parents/carers in advance. Residential trips outside school hours: a residential trip is

deemed to be taken outside school hours if the number of “missed” school sessions is less than the number of half days taken up by the trip. A charge will be made for the cost of travel and entrance fees, insurance, books, equipment, and any staff engaged specifically for the activity.

### **Music tuition**

- All children study music as part of the normal school curriculum which we do not charge for. However, there is a charge for individual or group music tuition if this is not part of the National Curriculum
- The peripatetic music teachers teach individual or small group lessons. Parents should contact the provider directly to enquire about reduced fees. Information about additional music tuition from the Richmond Music Trust is sent out towards the end of the Summer term so that parents can apply for a September start. Other music providers' lessons are included in the termly before/after school clubs letter

### **Swimming**

The school organises swimming lessons for children in Year 4. Each class has a term of lessons in either the Autumn or Spring term. These take place in school time and are part of the National Curriculum. We make no charge for this activity, however we do ask for a voluntary contribution to cover the costs.

### **School Clubs**

We run a range of before and after school clubs and activities.

Charges for these vary depending on who the provider is. If the club is run by teachers we charge £25 for 10 sessions but external club providers may charge anything from £60-£120 per term

### **Wraparound Care – Kingfisher Club**

#### **Breakfast**

Fees

- from 7.45 am £4 per day
- from 8 am £3.50 per day

Breakfast Club is pay as you go and fees should be paid in advance or on the day. If an account falls into arrears this could result in the child no longer being accepted at the Breakfast Club. All parents must sign the Holy Trinity Breakfast Club Parental Agreement prior to acceptance of a place.

### **After School**

Fees- £13 per day

Parents will be invoiced for Kingfisher Club at the beginning of every term and all monies are to be paid one month in advance. We accept online payments and both Government and private company childcare vouchers. If an account falls into arrears this could result in loss of a child's place in the After School club. All parents must sign the Holy Trinity Kingfisher After School Club Parental Agreement prior to acceptance of a place.

Charges will be reviewed annually.

### **Nursery Charges**

Fees will be charged for Parents/Guardians who have chosen to access self-paid provision as detailed in the table below. The cost of each item is detailed on a per week basis in the table.

Description	Time	Hours per week	Cost per week	Equivalent Cost per day
Optional lunch hour supervision (parent/guardian to provide a packed lunch)	11:45-12:45	5	£40	£8
Afternoon nursery sessions for those not eligible for 30 hours Extended Entitlement	12:45-15:45	15	£120	£24

An invoice covering the chosen Self-Paid Provision for a full term will be sent to the Parents/Guardians prior to the start of each term and payment should be paid within 7 days. Parents may apply in writing to request half termly payments. All parents must sign the Holy Trinity Terms and Conditions for Extended Entitlement and Self Paid Provision prior to acceptance of a place.

### **Damage to school property**

Loss of, damage to, or breakage of school property e.g. books or other equipment will be charged for if caused by negligence or deliberate act at the discretion of the head teacher.

See also:

- Holy Trinity Kingfisher Breakfast Club Parental Agreement
- Holy Trinity Kingfisher After School Club Parental Agreement
- Holy Trinity Terms and Conditions for Extended Entitlement and Self Paid Provision